

# City of Flushing

## FISCAL YEAR 2025-2026 BUDGET SUMMARY

### **General Fund Revenue**

|                 |                                                                                                                                                                                                                                                                                                                                            |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 101-000-401.000 | Property taxable values are estimated at 260,678,146. This includes a reduction of 2,346,525 for Veteran Exemptions. At the time of this memo, the budgeted revenue is at 10.1831 mills with a 2% allowance for rollbacks or chargebacks.                                                                                                  |
| 101-000-427.000 | Total generated from 2.25 Mills special assessment \$554,325 to fund the Medical First Response Unit staffed full time. The taxable value of real property is expected at 251,394,446                                                                                                                                                      |
| 101-000-576.000 | Revenue sharing is budgeted at Total FY 2026 Payments provided by the Michigan Department of Treasury. Amounts are projected based on the FY 2026 Governor's Executive Budget Recommendation and the January 2025 Consensus Revenue Estimates.                                                                                             |
| 101-000-581.000 | The City of Flushing charges Flushing Township an annual determination of costs associated with the district library branch in Flushing. The library only pays for library staff, internet and books/computers at the branch (\$12,375). Their contribution for the Boham Street Library is included in FY24-25 in the amount of \$50,000. |
| 101-000-582.000 | The City of Flushing charges Flushing Schools an annual amount for placement and hiring of 1 full time SRO to serve the interest of Flushing Schools and the City of Flushing. The amount is budgeted to an increased amount of 75% or (\$74,750).                                                                                         |
| 101-000-627.000 | The City of Flushing charges Flushing Township for fire services received during the fiscal year. The amount is calculated based on a percentage of runs over a calendar year (\$164,000).                                                                                                                                                 |
| 101-000-643.000 | The City of Flushing will receive reimbursement for designating an officer to GAIN task force. The budgeted amount is 50% of the eligible officer's wages.                                                                                                                                                                                 |
| 101-000-660.000 | The curbside service fee (garbage collection, leaf pickup and chipping) is recommended at an increased \$300 per residential equivalent). The current agreement with Waste Management is for a five-year contract (\$974,820)                                                                                                              |
| 101-000-668.000 | The City of Flushing has a rental agreement from the former American Legion Hall (\$6,900) and Seymour Road billboard (\$2,000). (\$8,900)                                                                                                                                                                                                 |

|                 |                                                                                                                                                                                                                                                                                                          |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 101-000-674.100 | Parks and Recreation donations are all donations relating to Parks and Recreation Committee and its subcommittees. Amount budgeted includes Movies in the Park donations (\$3,500), Twilight Tuesdays (\$6,000), Trail of Terror (\$15,000), Farmers Market (\$5,000), and Frozen in Flushing (\$5,000). |
| 101-000-676.590 | Sewer Administration equals projected healthcare costs associated with retired WWTP employees.                                                                                                                                                                                                           |
| 101-000-676.591 | Water Administration equals projected healthcare costs associated with retired DPW employees.                                                                                                                                                                                                            |

### **General Fund Expenditures**

**Elections** Budgeted expense reflects a May 2026 election

#### **City Hall**

|                 |                                                                                                                                                                                                              |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 101-265-820.000 | Budgeted expenses associated with carpet cleaning, network contracted bandwidth and fiber connections, City Hall maintenance relating to elevators cost of Retiree health Care Plan administration and misc. |
| 101-265-932.000 | Includes a budgeted expense for city hall basement kitchen upgrade in the amount of \$15,000 (CIP)                                                                                                           |

#### **General Administration**

|                 |                                                                                                                                                                                                       |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 101-289-718.000 | Budgeted expense needed to meet the estimated ARC payment provided by MERS. The city anticipates receiving its 2024 actuary from MERS in June 2025. (\$327,060).                                      |
| 101-289-814.000 | Computer service budgeted expenses include Global Solutions contract for 25/26 (\$24,480), BS&A Software annual support fees (\$14,152), Annual Email (\$10,800), Merit increased bandwidth (\$4,290) |

#### **Police Department**

|                 |                                                                                                                                                                                                                                |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 101-301-702.000 | Budgeted department full time wages include the Police chief, Sergeant, SRO officer (reimbursement for 75% of wages in 101-000-582.000), Secretary, and eight full time officers                                               |
| 101-301-708.500 | Officer assigned to G.A.I.N. Reimbursement of 50% budgeted in revenue line item 101-000-643.000                                                                                                                                |
| 101-301-718.000 | Budgeted expense needed to meet the estimated ARC payment provided by MERS. The city anticipates receiving its 2024 actuary from MERS in June 2025. (\$422,688). Defined contribution retirement plan contributions (\$71,753) |
| 101-301-947.000 | Expense for fleet maintenance expenses (\$75,00) for Equipment fund.                                                                                                                                                           |

101-301-982.000      Expense for defibrillator (\$4,000) -donation Tommy's Heart

#### **Fire Department**

101-336-992.000      Expense for Turnout Gear Replacement (\$15,000) (CIP) & Funds for future fire truck (\$39,939). Debt payment completed in July 2024.

#### **Emergency Management**

101-426-702.000      Wages budgeted for a transition to a full time EMS department.

101-000-981.000      Expense for EMS equipment.

#### **Public Works**

101-441-986.000      Expenses associated with community clock

#### **Sanitation**

101-528-818.000      Budgeted expense per Garbage Service Contract. (\$762,000)

#### **Library/Senior Center**

101-752-932.000      Budgeted expense for Boman street library (\$350,000). Total amount of project expected to be 450,000, with \$100,000 allocated to FY 24/25 year. This expense will require a one time draw from fund balance.

#### **Parks and Rec Committee**

Budgeted expenses associated with the Parks and Recreation Committee and its subcommittee Movies in the Park (\$3,500), Twilight Tuesdays, Visibility, Arbor Day, Trail of Terror, Farmers Market and Frozen in Flushing events.

#### **Community Services**

101-793-969.005      Budgeted expense for flower baskets along Main Steet and Cherry Street from Park to Elm Street (\$8000)

*At this time, expenditures exceed revenues and will require the use of unassigned fund balance. This is the amount equal to the Boman Street Library project.*

#### **Major Street Fund**

#### **Revenues**

202-000-579.000 Estimated revenues using MDOT's worksheet for the time period 10/2025-9/2026. (\$843,827)

**Expenditures**

202-463-783.000 Amount budgeted for annual tree removal and additional work on Coutant street (\$33,000)

202-463-962.000 Sidewalks-Budgeted amount to replace sidewalks in the city along Major Streets.

202-463-963.000 New signals at Pierson & Flushing Rd. installed by Genesee County. Engineering is completed.

202-474-819.000 Budgeted expense for new signs. New entrance to City signs installed.

*At this time, expenditures equal revenues and will not require the use of fund balance.*

**Local Street Fund**

**Revenues**

203-000-579.000 Estimated revenues using MDOT's worksheet for the period 10/2025-9/2026. (\$328,425)

203-000-676.000 Contribution from major street fund to local street fund to supplement Fy 25/26 expenditures (\$109,000).

**Expenditures**

203-463-820.000 Engineering – Estimated design engineering cost for Clearview Street future repaving. (\$5,000)

203-463-963.000 Budgeted expense for concrete repair work on Bellwood. Year 2 of project. Bellewood curb work and sidewalks on cedarwood. Tree removal completed in Fy 24/25 (\$100,000) (CIP)

203-463-988.000 Sidewalks-Budgeted amount to replace sidewalks in the city along Local Streets (\$20,000). (CIP)

*At this time, expenditures equal revenues and will not require the use of fund balance.*

**Police & Fire Memorial Fund**

Revenues and expenditures for this fund include contributions and donations to purchase bricks for the memorial.

### **Building Department Fund**

The revenues and expenses are projected based on a contracted building inspector and hiring a part time office assistant to handle building department administration and city rental inspections. A fee schedule approved by City Council sets the building rates.

### **Narcotic Fund**

There is neither anticipated revenue nor expenses at this time.

### **Community Development Fund**

275-000-676.000      Anticipated revenue from community development block grant program. The county has approved funds to cover the cost of park improvement (\$25,000)

275-999-974.000      Expense associated with purchasing park improvement equipment.

### **Byrne Discretionary Grant Fund**

285-000-586.000      Police department Kildee grant funds to purchase two patrol vehicles (\$106,550)

285-999-982.000      Police department to purchase two Tahoe's for patrol. A vehicle will not need to be purchased in FY 26/27 as a result of purchasing two in this fiscal year and being funded with the grant.

### **Public Improvement Fund**

This fund is being used to set aside funds for a future salt barn and fire truck purchase in FY 26/27.

### **Capital Improvement Fund**

#### **Revenues**

402-000-401.000      Property tax revenues based on 2 mills (\$510,929).

402-000-674.000      The City has applied for two different grants, after being denied the DNR passport grant and if received will more than likely receive funds from the Rotary for the Pickleball courts (122,000)

#### **Expenditures**

402-000-965.401      Funds transferred to Public Improvement (401) as reserve for the purchase of Fire pumper-2027 (\$100,000) , salt barn reserve (\$50,000)

402-999-818.000      Funds to complete Pickleball courts (\$211,000) CIP. Pending grant funds.

|                 |                                                                                                                 |
|-----------------|-----------------------------------------------------------------------------------------------------------------|
| 402-999-824.000 | Funds to complete the repairs to Fire Department building (\$40,000)                                            |
| 402-999-982.000 | Budgeted funds for Woodchipper (\$42,000), Generator Fire Dept (\$102,000), and bulletproof vest (\$30,000) CIP |

### **Sewer Fund**

#### **Revenues**

|                 |                                                                                                                                                                                |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 590-000-642.000 | Anticipated borrowing and bonding for the WWTP and included in the most recent rate study. (7,000,000)                                                                         |
| 590-000-650.000 | Revenues are projected sewer sales and are calculated on an adopted increase following the rate study that was completed in a prior fiscal year by Utility Financial Services. |

#### **Expenses**

|                 |                                                                                                                                                                                                                                                                          |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 590-548-818.000 | Expense to Line or televise Sewer Mains (\$50,000) (CIP). This activity is associated with an asset management agreement plan submitted to the State of Michigan.                                                                                                        |
| 590-548-820.000 | Expense associated with updating storm sewer maps (\$80,000). Total anticipated cost \$160,000 that will be split over the next two years. This was not included in the rate study completed in 2024.                                                                    |
| 590-555-820.000 | Expense for engineering for design of SCADAM, Bar Screen and raw sewage (\$250,000) along with misc. engineering in the amount of (\$50,000)                                                                                                                             |
| 590-555-933.000 | Expenses for routine maintenance and unknown issues with the aging equipment at the WWTP.                                                                                                                                                                                |
| 590-555-982.000 | CIP projects: Scada system design & installation (\$1,000,000), Raw Sewage Pump replacement (1,400,000), Self-Cleaning Bar Screen installation (\$2,644,000), and I&I Study and sewer inspection completion (\$300,000)                                                  |
| 590-906-991.000 | Estimated principal debt payment for upgrades at WWTP (\$93,000). Payment due 2-1-2026. (2021-2046)                                                                                                                                                                      |
| 590-906-992.000 | Estimated interest payment for upgrades at WWTP (\$106,988). Interest paid 8-1-2025 and 2-1-2026.                                                                                                                                                                        |
| 590-906-997.000 | Restricted Funds required for the bond reserve and repair for USDA Rural Development loan (\$19,760). The bond covenant with USDA Rural Development requires the City of Flushing to place the funds for the first 10 years of the bond in a restricted reserve account. |

590-906-997.100      Semi Restricted Funds required for Repair Replacement and Improvement (RRI) for USDA loan (\$34,500). The bond covenant with the USDA Rural Development requires the City of Flushing to place the funds for the entire longevity of the loan into a semi-restricted reserve account. These funds may be accessed or used partially over the life of the loan for minor repairs or replacements for the assets acquired with the USDA Rural Development project.

**Water Fund**

**Revenue**

591-000-650.000      Revenues are projected water sales and are calculated on an adopted increase following the rate study that was completed in 2024 by Utility Financial Services.

**Expenses**

591-556-927.000      Estimated cost of water from the Genesee County Drain Commissioner (\$1,575,000).

591-556-927.100      Estimated cost for master meter readings (wholesale) from the Genesee County Drain Commissioner. This is for 35 equivalent meters at \$16,100 per month (\$193,200).

591-556-818.000      Allocated cost to remove water tower (\$120,000)

591-556-982.000      Budgeted funds to replace all meters to cellular over three years (\$286,000) Year 3 of 3. (CIP)

591-906.991.000      Debt principal (\$134,000)

1. Michigan Revolving Loan Fund: (2008-2028)      \$80,000
2. USDA Loan: (2018-2058)      \$54,000

591-906-992.000      Debt interest (\$69,545)

1. Michigan Revolving Loan Fund:      \$6,584
2. USDA Loan:      \$62,961

591-906-997.000      The bond covenant with USDA Rural Development requires the City of Flushing to place \$11,700 for the first 10 years of the bond in a restricted reserve account. These funds will remain in such account until the bond is paid in full. This is the 8<sup>th</sup> deposit into this account.

*At this time, expenditures exceed revenues and will require the use of fund balance. The Water tower removal was not included in the rate study, but the fund did recognize ARPA funds in the prior fiscal year and that revenue was also not included in the rate study.*

## **Motor Pool Fund**

### **Expenses**

661-309-985.000      A Tahoe upfit for the police department (\$18,000). (CIP)

### **Percentages used across multiple funds for various departmental expenses.**

3-5% increase to liability and property insurance premium.

3-5% Increase to workers compensation insurance premium.

Increase to utilities (includes gas, electricity, water and sewer)

Increase to healthcare costs (fringe benefit line item)

Healthcare and prescription coverage at 15%, we saw a 13% increase on January 1, 2025

Dental coverage 5%

Optical 5%

There is no allocation budgeted for Retirement Surplus contributions or Retiree Health Care Vehicle contributions. MERS and the State of Michigan highly recommend making additional lump sum payments to maintain the targeted 60% funding for pension plans. The use of fund balance is a recommended method at this time, or an end of year review and making a contribution at that time.